

ABSTRACT

SPECIAL FUND PROPOSAL

Section I. BASIC INFORMATION

Proposed Project Title: Yale New Haven Hospital, School to Career Program

Grant Source and Agency: Yale New Haven Hospital/Health System

Total Amount Requested: \$16,659.00 **Due Date of Application:**

System Contact: Dina Natalino/Typhanie Jackson

Telephone #: 475-220-1785/475-220-1760

Description of Project: To expose New Haven High School students to various career pathways offered at Yale New Haven Hospital through an in-person internship; 9 week program, for up to 8 hours per week, for 14 high school students.

TARGET: Schools/Unit: New Haven High Schools
No. of Students: 14 **Grade Level(s):** 11, & 12
Eligibility Criteria: Competitive application process – student must be available to intern from 3-5pm for 9 weeks; Applicants must submit application packet by deadline that includes resume, cover letter, extracurricular activity schedule and medical paperwork.

GRANT PERIOD:	
From: (1/9/2024):	
To: (06/30/2024) Spring	
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Continuation
Previous Bd. of Ed. Approval:	
<input type="checkbox"/> Planning	<input checked="" type="checkbox"/> Operational
Bd. of Ed. Information	
<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
<input type="checkbox"/> Support	<input type="checkbox"/> Competitive
<input type="checkbox"/> Entitlement	<input checked="" type="checkbox"/> Grant

PROPOSAL DEVELOPERS:
 Dina Natalino, Supervisor of College & Career Pathways

 Cynthia Lowman, Career Advisor, YNHH

CENTRAL OFFICE USE ONLY – MUST REMAIN ON PAGE 1

ABSTRACT TIMETABLE	
Return to:	_____
Received:	_____
Board of Education FINANCE & OPERATIONS Meeting Date	<u>1/2/24</u>
Board of Education Meeting Date:	<u>1/8/24</u>
Due Date to Grantor:	_____

REVIEW	
Grants Manager	<u>Pat Demas</u>
Finance Manager	<u>[Signature]</u>
Human Resource Manager	_____

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SECTION II: FISCAL INFORMATION

PERSONNEL

# FT	#PT		COST
		Administrators	\$
		Teachers	\$
		Management	\$
		Paraprofessionals	\$
		Clerks	\$
	14	Others (students)	\$15,816.00
		Stipend	\$
		Longevity	
		SUBTOTAL	\$15,816.00

NON-PERSONNEL

	COST
Supplies & Materials	\$
Student Transportation	\$
Staff Travel	\$
Internal Evaluation	\$
External Evaluation	\$
Independent Contractors	\$
Equipment	\$
Other	\$
Indirect Costs, if allowed	\$
TOTAL NON- PERSONEL	\$

FIXED COSTS:

Health Benefits	\$
Pension (Paras & Mgmt.)	\$
FICA/Medicare	\$735.00
Workmen's Compensation	\$ 108.00
SUBTOTAL	\$843.00
TOTAL PERSONNEL & FIXED COSTS	\$16,659.00

Notes:

- 1) **Total Personnel and Non-Personnel columns must equal grant total.**
- 2) **The Abstract budget must be aligned with the Grant Application budget/ED114.**
- 3) **All applications should budget for staff development (stipends) and evaluation wherever appropriate.**

SECTION IIA: BUDGET EXPLANATION

The following categories must be explained:

All Personnel: explain positions; **Salary:** if the grant pays a percent of salary and fixed costs, please describe below, breaking down percentages and amounts to be paid by grant and by NHPS. **Other;** and **All Non- Personnel items**. If additional space is needed, continue to next page.

Per the agreement, **Yale will pay** for up to 14 students at a rate of \$15.69 per hour for 9 weeks for up to 8 hours per week, with FICA/Medicare & Workmen's Compensation taken out (Salaries for 14 students - \$16,659.00). The amount may be less depending on number of applications and qualified applicants.

This is a rigorous application process that includes resume, School-to-Career application, essay, extracurricular activity form and recommendations.

Breakdown of FICA/MEDICARE:

FICA/Medicare (4.65%)

Workman's Compensation (0.0068%)

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SECTION III: SYSTEM OBLIGATIONS

Project support from other programs: None Yes Explain:

Linkage with other programs: None Yes Explain:

Local Fiscal costs, (include renovation): None Yes Explain:

Future local personnel obligations: None Yes Explain:

PROJECT OR GRANT REQUIREMENTS

- Local Maintenance Replication Parent Involvement
- In-Service Training Advisory Committee Linkage w/other Programs
- Non-Public School Involved Dissemination

ADDITIONAL RESTRICTIONS OR CONCERNS

N/A

SUBMITTING ADMINISTRATOR: *Diana Natalicio* 11.20.23
Date

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SECTION IV: PROPOSED PERSONNEL

List, **individually**, each position proposed by this grant application. If no personnel, please indicate N/A in the chart below

F/T	P/T	Classification	Position Description	Duration of Proposed Service	Proposed Employee	Current NHPS Employee Yes/No	If Yes Current Employee Number
	14	Student Workers	Career Internship	9 weeks	TBD	NO	N/A

V. PROPOSED CONTRACTS

List **individually**, each contract that will be prepared by this proposed project. If contractors will not be utilized, please indicate **N/A** in the chart below.

Proposed Independent Contractor	Brief Description of Service	Proposed Pay Rate	Proposed Total
N/A			

VI. ADDITIONAL INFORMATION:

Please Answer All Questions -- Use Additional Pages if Necessary

1. Please state specific goals for this grant or the grant period.

The goal of this grant is to expose New Haven High School students to various career pathways offered at Yale New Haven Hospital through an in-person internship experience (some will require short-term training, others will require an associate, bachelor's, masters' or doctorate degree). The funding for student salaries will come from Yale New Haven Hospital (see attached agreement) and the organization of the program will be in collaboration with the Office of College & Career Pathways. This opportunity is available to all New Haven High School juniors and seniors.

Positions to be covered are as follows:

- Clerical Positions: Three different Patient Financial Access Specialist (PFAS) positions
- Nursing Positions: Registered Nurse, Nurse Anesthetist
- Clinical Positions: Pharmacist, Physician Assistant, Respiratory Therapist, Laboratory Scientist
- Technologist Positions: Laboratory Technologist, Surgical Technologist, Radiology Technologist
- Technician Positions: Pharmacy Technician, Sterile Processing Technician, Cook, Medical Assistant.

Candidates must be available to intern Monday – Thursday from 3:00 – 5:00 pm for 9 weeks (Friday, February 1st through Thursday, April 4th). Students must complete an application packet and go through an interview process in order to be selected to become a part of this work-based learning opportunity. Selection of candidates is competitive. Students cannot work in this program during school holidays, school breaks or when school is canceled, or if they are released early from school due to weather conditions.

2. If this is a continuation grant, please detail past year goal performance and accomplishments. Use additional space if needed:

N/A

3. How does this grant address School Reform goals?

The Office of College & Career Pathways' goals include increasing college and career exposure, providing multiple pathways to career opportunities, and ensuring that all students have access to learning opportunities that are specifically aligned to the skills needed for a range of future work and life experiences.

This collaboration with Yale New Haven Hospital will expose students to multiple career pathways that will provide viable employment, regardless of post-secondary plan. This grant will allow high school students an opportunity to learn more about positions at Yale New Haven Hospital, and to determine which pathways align best with their interests. This knowledge will best inform their post-secondary plan and on-site experience in an internship program will also improve employability skills.

As part of this grant, each student will also complete interest inventories, work skills inventories, a learning styles inventory, and a work values assessment in order to identify two

careers of interest. The grant funding will be used to compensate students that enter this program.

4. **Please explain why this proposal is significant and important in relation to improving student and/or staff performance, as well as any additional pertinent information that is specific and relevant: (Include resume of person(s) providing service for contracts \$10,000 and over)**

As stated above, exposure to career pathways, along with inventories regarding student interests, and research on careers, will increase students understanding of opportunities for them after high-school. The program will also provide ongoing support with navigating employment opportunities at Yale New Haven Hospital after students exit.

REQUIRED:

A COPY OF THE GRANT APPLICATION MUST BE ATTACHED TO THE ABSTRACT.