



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Frank Fanelli, Director of Project Management
Date: 12/20/2023
Re: Agreement with CT Custom Aquatics to provide start up and operational costs associated with Martinez Pool

Answer all questions and have a representative ready to present the details of each question during the Finance & Operations meeting or this proposal may not be advanced for consideration by the full Board of Education.

Company Information		
Vendor Name:	CT Custom Aquatics	
Doing Business as: (DBA)		
Vendor Address:	8 Massimo Drive, North Haven, CT 06473	
Vendor Contact Name:	Greg Macmillen	
Vendor Contact Email:	greg@ctcustomaquatics.com	
Is the contractor a minority or women owned small business?	No	
Agreement/Contract Information		
New or Renewal Agreement/Contract?	Agreement	
Effective Dates: (mm/dd/yy) <small>Multi-yrs. require Board of Aldermen approval</small>	From 01/02/2024	To 06/30/2024
Total Amount: <small>If Multi-yr. include yr. to yr. breakdown</small>	\$52,500.00	
Funding Source Name: Acct. #:	2023-2024 Capital Projects 3C24-2461-58101	
Contract #: <small>(Local or State)</small>	-	



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Key Questions:

1. What specific service will the contractor provide:

To provide start up maintenance to the Martinez pool to get it operational for reopen.

2. How was the contractor selected? **Attach appropriate supporting documents*

- Quotes
- Sealed Bid # _____
- Sole Source # pending with purchasing
- RFP# _____
- State Contract #
- Exempt Professional
 - Accountant
 - Actuary
 - Appraiser
 - Architect
 - Artist
 - Dentist
 - Engineer
 - Expert Professional Consultant
 - Land Surveyor
 - Lawyer
 - Physician/Medical Doctor

3. If the vendor was selected through Solicitation (Bid/RFQ/RFP) process; answer the following:

a. Please explain how the vendor was chosen? **Attach Vendor Proposal*

N/A – Sole Source

b. Who were the members of the selection committee? *(Minimum 3 members required)*

N/A – Sole Source



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4. If this is a renewal with a current vendor, has the vendor has met all obligations under the existing agreement/contract?
N/A
5. If this agreement/contract is a Renewal, has the cost increase? If yes, by how much? <small>*Attach Renewal Letters</small>
N/A
6. If this new agreement/contract, has cost for service increased from previous years? If yes, by how much?
This is a project based service that has no fiscal comparison.
7. Is this a service that existing staff could provide? Why or why not?
This is a specialized service that can be provided by the sole sourced vendor.



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Agreement/Contract Processing Checklist

To ensure timely processing of the submitted Agreement/Contract it is imperative to collect and provide all of the required documentation noted below and provide with submission to board.

Forms/Documents are available in: Drive G:\F&O Agenda Minutes\Agreement_Contract_Checklist\2022-2023

1. Has this vendor performed service(s) in prior fiscal years?	
If Yes,	Vendor #48497
If No or New,	Vendor must provide completed W9
2. A quotes or proposal submitting regarding the agreement/contract.	
If RFP	Attach Vendor Submitted
Other	Copy of State Contract, Quotes, etc.
<p>3. <u>Certificates of Liability Insurance (COI) are required for ALL agreements/contracts, read the following and select the applicable Rider.</u></p> <p>It is the submitters responsibility to request the COI from the vendor and attach with submission; the COI from the Vendor <u>must match rider specifications outlined.</u></p> <p>Failure to obtain or incorrect COIs will be returned for revision and will delay its processing.</p>	
Rider 300	Professional Services – Onsite Umbrella; w/ Auto; w/ Workers Compensation
Rider 305	Professional Services – Onsite Umbrella; No Auto; No Workers Compensation
Rider 310	Professional Services – Onsite Umbrella; w/ Auto; No Workers Compensation
Rider 315	Professional Services – Onsite Umbrella; w/ Youth under 21
Rider 320	Professional Services – Offsite; No Auto; No Workers Compensation
Rider 325	Professional Services – Offsite; No Auto; No Workers Compensation; w/ Youth under 21
Rider 330	Professional Services – Offsite Attorney; No Auto; No Workers Compensation
Rider 335	Professional Services – Onsite; Physician/Dentist; No Auto
Rider 340	Professional Services – Onsite Physician/Dentist w/ Youth under 21
Rider 345	Professional Services – Onsite Temp Nurses
Rider 350	Professional Services – Cyber – Onsite
Rider 355	Professional Services – Cyber – Offsite
<p>4. The City of New Haven requires the information requested in the <u>Disclosure Affidavit</u> before any City agency, department, or city official seeking agreement/contract shall obtain them, notarized.</p> <p>Emailed Disclosures are acceptable.</p>	

Frank Fanelli III
Director of Project Management



P: (475)306-1318
Frank.Fanelli@New-Haven.k12.ct.us

To: Purchasing Department, City of New Haven
From: Frank Fanelli III, Director of Project Management
Date: November 29, 2023
Re: John Martinez Pool Startup

Office of Purchasing:

The swimming pool at John Martinez School has been closed since early 2020 due to an ineffective dehumidification system. The dehumidification replacement project has gone out to bid, was awarded, and is now just weeks away from completion. When mechanical systems remain dormant for an extended period, issues can arise when they go back online. The district needs a qualified and knowledgeable company to oversee the John Martinez pool startup once the dehumidification project is completed.

The NHPS has a trusted relationship with a North Haven-based company, "CT Custom Aquatics". This firm has serviced and provided chemicals for our pools for many years. The company and its technicians are familiar with our systems and are the sole distributor for sales and service for the ProMinent Line of pool equipment. CT Custom Aquatics is our on-call pool vendor and the only company that has historically ever bid on all our pool based bids and RFP's. We are requesting permission to bypass the bidding process and utilize CT Custom Aquatics for this pool startup.

Regards,
Frank Fanelli III

Director of Project Management
Mobile (475) 306-1318
Frank.Fanelli@new-haven.k12.ct.us
Frank.Fanelli@abm.com



8 Massimo Drive North Haven CT 06473
Ph 203-985-0223 Fax 203-691-1066 AA/EOE

PROPOSAL

6/29/23

New Haven Public Schools
654 Ferry Street
New Haven, CT 06513

IMMEDIATE REPAIRS NEEDED TO START-UP & OPERATE MARTINEZ POOL

MAIN DRAIN UPGRADE:

- Selective demolition to remove and frame assemblies and expose piping stubs for new plumbing
- Selective demolition to accommodate new VGB standard dimension custom made sumps
- Connect to existing piping
- Core old sump floor for new hydrostatic relief valves
- Set new hydrostatic sumps
- Form and pour concrete
- Patch floor with plaster
- Install new VGB compliant grate assemblies
- Ct State Health Department Approval

ESTIMATED COST \$ 52,500.00
BASED ON EQUIPMENT AVAILABILITY

CONTROLLER REPLACEMENT:

- Prominant DCM 300 controller
- Flow cell assembly
- Paddle wheel flow sensor
- ORP & PH Probes
- Installation

CHEMICAL FEED SYSTEM:

- Removal and disposal old chlorine and PH feed equipment
- New Pulsar Precision feeder
- Feed command unit
- Booster pump assembly
- Dry Acid feed system
- Reconfigure and repair feed bypass line
- Zinc plated bracing
- SCH 80 PVC pipe and fittings
- Installation
- Start up and staff training

COST \$22,975.00

POOL LIGHTS (FIXTURES ONLY)

- Installation by owners electrician
- **Qt 5 Cost each \$750.00**

TOTAL COST \$3750.00

MISC WORK

- Acid wash pool
- Balance pool and restart after work is complete
- Balancing chemicals

COST \$19,926.00

*****IMPORTANT NOTES*****

***** Owners electrician to provide all electrical connections, Light fixture install, and bonding needed**

***** Work performed by in house technicians only**

***** Any additional or unforeseen repairs needed will be in addition to pricing above**

***** Pricing reflect standard (Non- prevailing) wage rates**

***** Proposal contents are exactly as shown above. Any additions / or deletions to project will be subject to associated charges and/or credits. Due to volatile market conditions material cost can increase up until work is performed.**

Thank you for the opportunity to price this work. Please feel free to contact me with any questions you may have

Sincerely,

Gregory R Macmillen

September 26, 2023

Re: Purchase of Pulsar Chlorinating Systems and Pulsar Briquettes and Services

To whom it may concern,

This is to verify that Innovative Water Care, dba Solenis LLC, is the sole source/manufacturer of Pulsar equipment, parts, supplies, service, including Pulsar Briquettes, Pulsar Chlorinating Feed Systems, Pulsar Sunscreen AND Connecticut Custom Aquatics, LLC are the sole source provider/distributor of Pulsar equipment, parts supplies and service in the state of Connecticut.

If you have any further questions regarding this matter please feel free to contact me.

Sincerely,

Ed Barney

Eastern NA Commercial Sales Manager

Solenis LLC

lbarney@solenis.com

860-559-4599