



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: The Justice Education Center, Inc.

Doing Business As, if applicable:

Business Address: 62 LaSalle Road, Ste 308, West Hartford, CT 06107

Business Phone: 860-231-8180

Business email: justiceeducation@aol.com

Funding Source & Acct # including location code: **2553-6399-55100-0062 ARP
ESSER III CARRYOVER**

Principal or Supervisor: Daniel Bonet_Ojeda Vice Principal

Agreement Effective Dates: From 09/26/2023 To 06/30/2024.

Hourly rate or per session rate or per day rate. \$370.37/ day for 162 days
Total amount: \$60,000.00

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."*

Alternative course program which can lead to two different career pathways.

Submitted by: Daniel Bonet- Ojeda Phone: 475-220-7500



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Daniel Bonet-Ojeda
Date: September 7, 2023
Re: The Justice Education Center, Inc. Agreement with James Hillhouse High School

Please ***answer all questions and attach any required documentation as indicated below.*** Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** The Justice Education Center, Inc.
2. **Description of Service:** Automotive/ Construction Programs
3. **Amount of Agreement and hourly or session cost:** \$60,000.00/. \$370.37/ day for 162 days
4. **Funding Source and account number:** **2553-6399-55100-0062 ARP ESSER III CARRYOVER**
5. **Approximate number of staff served through this program or service:** 0
6. **Approximate number of students served through this program or service:** 95
7. **Continuation/renewal or new Agreement?**
Answer all questions:
 - a. If continuation/renewal, has the cost increased? If yes, by how much? NO
 - b. What would an alternative contractor cost: UNK
 - c. If this is a continuation, when was the last time alternative quotes were requested?

Contractor completed RFQ and was selected as only provider of the service.

- d. For new or continuation: is this a service existing staff could provide. If no, why not?
Existing staff does not have knowledge or experience in this career-oriented program.

8. **Type of Service:**
Answer all questions:
 - a. Professional Development?

- i. If this is a professional development program, can the service be provided by existing staff? If no, why not? N/A
- b. After School or Extended Hours Program? N/A
- c. School Readiness or Head Start Programs? N/A
- d. Other: (Please describe) *Career Pathway Program*

9. Contractor Classification:

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? Woman owned
- b. Is the Contractor Local? (Hartford, CT)
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? YES, Local
- d. Is the Contractor a public corporation? NO
- e. Is this a renewal/continuation Agreement or a new service? RENEWAL
- f. If it is a renewal/continuation has cost increased? If yes, by how much? NO, increase
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain:

It will provide students of Hillhouse the opportunity to participate and learn from two career pathways: construction and automotive.

10. Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:

- a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company:

The Justice Education Center has partnered with Gateway to provide numerous opportunities for students to be trained in a career pathway in order for students to be college and career ready.

- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department?
Contractor completed RFQ process through Office of Youth, Family and Community Engagement
- c. Is the contractor the lowest bidder? If no, why? Why was this contractor selected?
Unique Program not provided by other contractors
- d. Who were the members of the selection committee that scored bid applications? **Christian Tabares, Arthur Edwards and staff of YFC department.**
- e. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department.

11. Evidence of Effectiveness & Evaluation

Answer all questions

- a. What specific need will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met?

Pre-apprentice training and entry into apprenticeship and jobs for high school students upon graduation.

b. If this is a **renewal/continuation service** attach a copy of the evaluation or archival data that demonstrates effectiveness.

c. How is this service aligned to the District Continuous Improvement Plan?

It aligns by allowing our students to be college and career ready.

12. Why do you believe this Agreement is fiscally sound? It is fiscally sound because it gives our students two career pathways that can be gain.

13. What are the implications of not approving this Agreement?

The goal of the district is to ensure our students are at least employable upon graduation. This agreement will at least give our students two opportunities to find a job after graduation. To not provide our students this great opportunity will limit our students the exposure of these two career pathways and the possibility of being employed in these two career fields.



The collaboration between The Justice Education Center, Hillhouse and Wilbur Cross High Schools, Gateway Community College, Viking Equipment and Simmons Architectural Firm are substantial ones. The Introductory curriculum used in the first semester of the program at the high school will be provided by Gateway. Much of the equipment needed to create the automotive shop within Hillhouse High School's Corridor will be donated by the College - Including two lifts and an automobile, equipment, and machinery. The President and CEO of Viking Equipment, Joe Shomberg, has been instrumental in the planning of the Center as well as the identification and acquisition process of machinery and tools. In addition to installing the car lifts inside the Hillhouse Automotive Center, Mr. Shomberg has sought the assistance of the Connecticut Auto Dealers Association and other automotive companies for support.

Further, Architect Del Simmons has donated his time to the architectural drawings needed for the Hillhouse Automotive Technology Center renovations. The automotive shop at Wilbur Cross is already equipped with much of the state-of-the-art equipment needed.

LIUNA

The Center's Career Pathways Technology Corridor will provide pre-apprenticeship training to Hillhouse High School students (200 hours of technical training in partnership with the Laborer's International Union of North America) (LIUNA) and Laborers Local 455 during the 2020-2021 school year. Career Pathways is focusing on Construction Math, Scaffolding, Mason Tending and Masonry, Concrete, Demolition, Highway and Road Safety, and Pipework. Students will earn their OSHA10 certifications.

Construction Math

Construction math is important to all building trades. You will learn how to use math specifically for the trades and how it can help you to succeed.

Concrete

Concrete is a heavy, rough material made from a mixture of broken stone or gravel, sand, cement, and water. You will learn how to build forms, mix materials, and understand the properties of cement. This will lead to building small projects such as benches.

Mason Tending and Scaffolding

Masonry is a trade that uses materials such as mortar and bonding agents to lay brick, block, and tile, and to build fireplaces, chimneys, wall works, and interior finishing. You will be learning about these materials and how to mix them, and the tools involved in masonry. You will also be working with concrete for floors and walls. Scaffolding is a part of every construction job. You will learn how to frame, tube, and build scaffolding.

Demolition

Demolition is a part of many construction sites. At this program, you will learn about the tools used in demolition (sledgehammers, crow bars, wrecking bars, and jackhammers) and will have a chance to use the tools. You will also learn about the personal protection equipment necessary for this part of construction and how to effectively distribute debris.



Highway/Road Safety

New Haven and other metropolitan areas around the country have an aging road and highway infrastructure which means that new roads need to be built and old ones need to be repaired. You will be learning about flagging and pattern set-up. You will also have the opportunity to receive a certification in flagging.

Plumbing and Pipe

You will be learning about water and sewer pipes, gas pipes, and drainage pipes. You will be using basic math computations and measurements necessary to calculate necessary plumbing materials and piping.

Budget

Item	Cost	Quantity	Total
LiUNA Instructor	CP TJEC	NA	NA
Automotive Instructor	CP TJEC	NA	NA
LiUNA Supplies	\$5,000	1	\$5000
Automotive Supplies and Subscriptions	\$10,000	1	\$10,000
Certifications	\$2250	1	\$2250
Student Supplies (boots, safety glasses, etc)	\$75	72	\$5400
Coordinator	\$30,000	1	\$30,000
Performance and Evaluation	CP TJEC	NA	NA
Subtotal			\$52,650
Overhead	14%	1	\$7350
Total			\$60,000

Rev: 8/2021



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND
The Justice Education Center, Inc.

FOR DEPARTMENT/PROGRAM:
James Hillhouse High School

This Agreement entered into on the September 7 2023, effective (*no sooner than the day after Board of Education Approval*), the day of September 26, 2023, by and between the New Haven Board of Education (herein referred to as the "Board" and, The Justice Education Center Inc. located at, 157 Church Street, New Haven, CT 06510 (herein referred to as the "Contractor").

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$ 60,000.00 per day, . \$370.37/ day, for a total of 162 days, hours or sessions.

The maximum amount the contractor shall be paid under this agreement: six thousand dollars and 00/100 (\$60,0000). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by ARPESSER III Carryover Program of the New Haven Board of Education, Account Number: 2553 -6399 -56694 Location Code: 0062.

This agreement shall remain in effect from 9/26/2023 to 6/30/2024.

SCOPE OF SERVICE: *Please provide brief summary of service to be provided.*

The Justice Education Center Program that will be held at James Hillhouse High School in the city of New Haven, CT will have an conglomerant of programs such as automotive, , technology and construction math that students can par take in with our series of alternative pathway of learning. We look forward to helping the students in this community to gain the tools that will lead them down a much needed career.

Exhibit A: Scope of Service: *Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.*

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education *prior to service start date*. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.



Contractor Signature

President
New Haven Board of Education

September 7, 2023
Date

Date

Sherry Haller, Executive Director
Contractor Printed Name & Title



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

STUDENT DATA PRIVACY AGREEMENT SPECIAL TERMS AND CONDITIONS

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Hillhouse

Program Year 2022-2023

Participation Data

track

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Automotive	47	49.5	49.5	49.5
	Construction	48	50.5	50.5	100.0
	Total	95	100.0	100.0	

gender

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Missing	5	5.3	5.3	5.3
	Female	19	20.0	20.0	25.3
	Male	71	74.7	74.7	100.0
	Total	95	100.0	100.0	

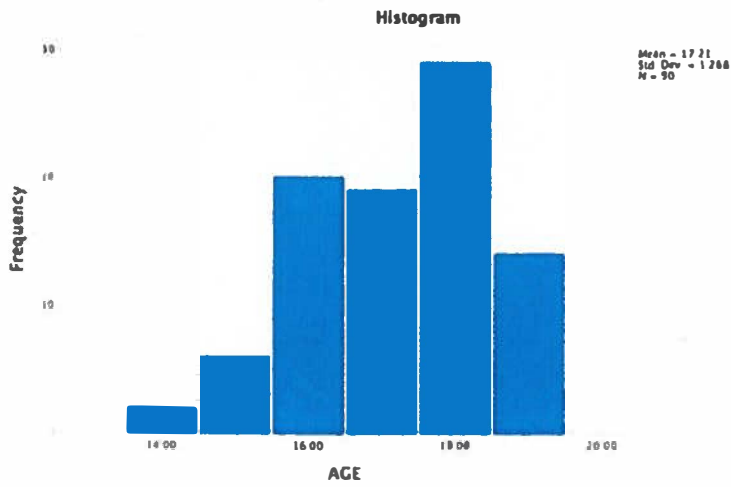
race

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Missing	21	22.1	22.1	22.1
	BLACK	32	33.7	33.7	55.8
	MULTI	5	5.3	5.3	61.1
	WHITE	37	38.9	38.9	100.0
	Total	95	100.0	100.0	

ethnicity

		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	Non-Hispanic	63	66.3	66.3	66.3
	Hispanic	32	33.7	33.7	100.0
	Total	95	100.0	100.0	

Age



Credential earned

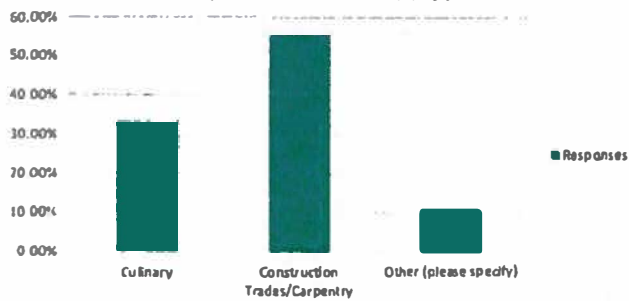
		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	No	2	2.1	2.1	2.1
	Yes	93	97.9	97.9	100.0
	Total	95	100.0	100.0	

Credential type

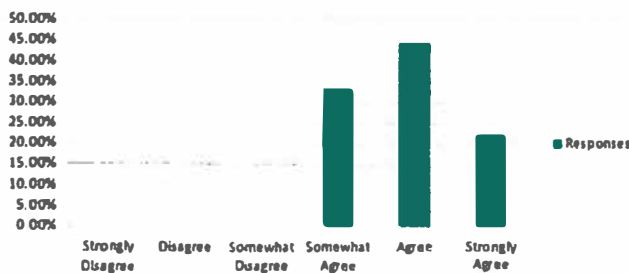
		Frequency	Percent	Valid Percent	Cumulative Percent
Valid	MISSING	43	45.3	45.3	45.3
	OSHA 10	6	6.3	6.3	51.6
	SP-2	46	48.4	48.4	100.0
	Total	95	100.0	100.0	

Survey Results

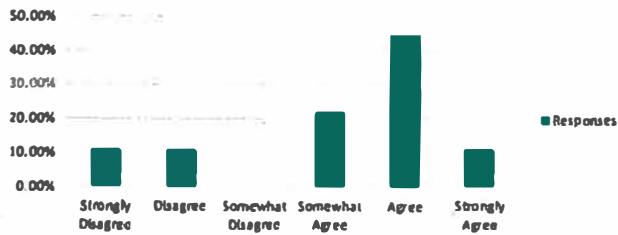
Which program track did you participate in (check all that apply)?



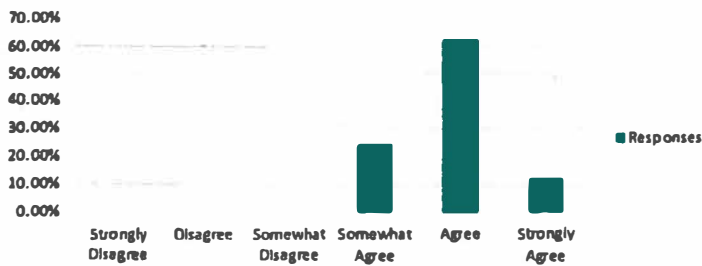
Please tell us how much you agree with the following statement: The schedule was convenient.



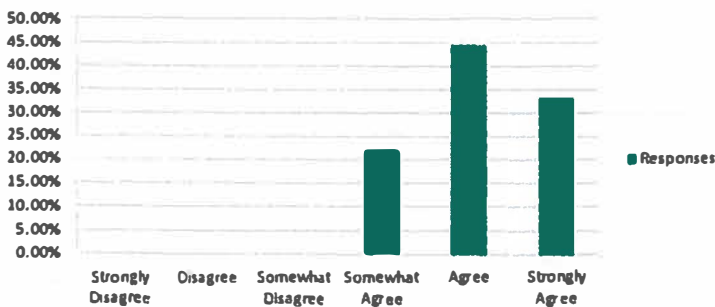
Please tell us how much you agree with the following statement: It was easy to access the technology needed for the program.



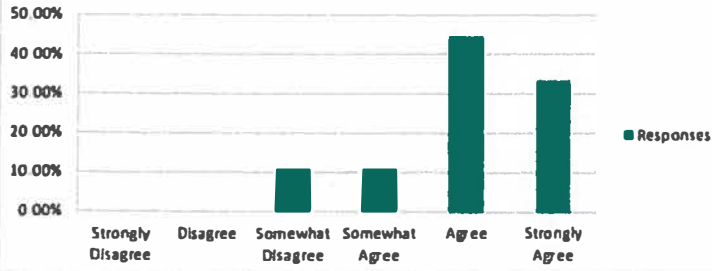
Please tell us how much you agree with the following statement: The hands-on work part of the program was valuable to me.



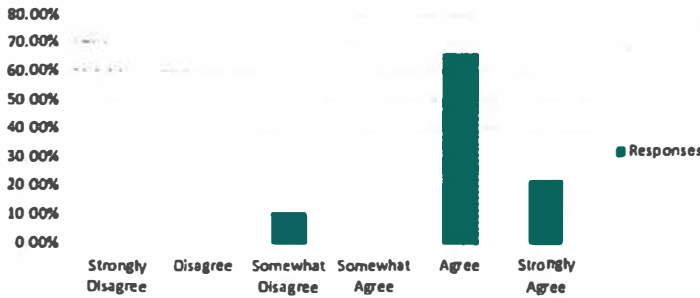
Please tell us how much you agree with this statement: The career exploration part of the program was valuable to me.



Please tell us how much you agree with the following statement: The instructor was available when I needed help or had a question.



Please tell us how much you agree with the following statement: I learned a lot from this program.



Please tell us your level of agreement with the following question: My participation in this program will help me find employment in the future.

