



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Public Schools Board of Education
From: Mary Derwin, Supervisor New Haven Public Schools Head Start
Subject: Board of Education Approvals for Funding Application
Date: December 4, 2023

On behalf of the New Haven Public Schools Head Start Program, Grant 01HE000822, I am requesting Board of Education approval for:

- Submission of a low-cost extension application to the Office of Head Start for the remaining balance of COVID funds in the total amount of \$68,058. This is comprised of \$47,962 in CRRSA funds and \$20,096 in ARP funds. We are requesting a project period end date of March 31, 2024.

The associated notice to apply, narrative, and attestation are attached. The Head Start Policy Council will review and approve this application at their December 5, 2023, meeting. Please have Ms. Yesenia Rivera sign the enclosed attestation of approval and return to me. This document is a required element of the application submission outlined in the Head Start Grant Guidance. Feel free to reach out with any questions or concerns. Thank you.



NEW HAVEN PUBLIC SCHOOLS

Low Cost Extension Narrative

City of New Haven in New Haven County, Connecticut

Grant #: 01HE000822

The New Haven Public Schools Board of Education Head Start Program, grant #: 01HE000822, is applying to the Administration for Children and Families, Office of Head Start requesting a low-cost extension of COVID-19 funds in the total amount of \$20,096.29, American Rescue Plan and CERRSA \$ 47,962.49 from the grant period dated July 1, 2021 – March 31, 2023 extending the project period to March 31, 2024.

American Rescue Plan \$20,096.29

The extension of the American Rescue Plan funds would allow the program to focus on enrollment and recruitment of new families. Funds will be used to purchase advertising, recruitment materials, and provide for compensation for additional outreach in the community. The program is currently on a plan of improvement for under enrollment and these funds will continue to support this effort.

CERRSA \$ 89,474.20

The extension of the CERRSA funds would provide for the purchase of instructional materials for individual use in the classroom and summer school session. Summer school is a vital component in closing the opportunity gap for students who did not attend school and/or receive services due to the uncertainties of the pandemic. Additionally, funds would be used to purchase hand sanitizer, medical supplies, and additional cleaning and disinfecting supplies, that are not regularly issued by the Board of Education, in day-to-day operations.



NEW HAVEN PUBLIC SCHOOLS

Approval of Submission of Head Start Grantee
City of New Haven in New Haven County, Connecticut

We, the members of the New Haven Public Schools Board of Education, grant #: 01 HE000822, approve the submission of an application to the Administration for Children and Families, Office of Head Start requesting a low-cost extension of COVID-19 funds in the total amount of \$68,058, (American Rescue Plan \$20,096 and CERRSA \$ 47,962) from the grant period dated July 1, 2021 — March 31, 2023 extending the project period to March 31, 2024.

New Haven Public Schools, BOE President

Date



NEW HAVEN PUBLIC SCHOOLS

**Approval of Submission of Head Start Grantee
City of New Haven in New Haven County, Connecticut**

We, the members of the New Haven Public Schools Policy Council, grant #: 01 HE000822, approve the submission of an application to the Administration for Children and Families, Office of Head Start requesting a low-cost extension of COVID-19 funds in the total amount of \$68,058, (American Rescue Plan \$20,096 and CERRSA \$ 47,962) from the grant period dated July 1, 2021 — March 31, 2023 extending the project period to March 31, 2024.



New Haven Public Schools, Policy Council Chair



Date