



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: Clifford Beers Guidance Clinic, Inc.,

Doing Business As, if applicable:

Business Address: 93 Edwards Street, New Haven, CT 06511

Business Phone: (203) 777-8648 2255

Business email: skelley@cliffordbeers.org

Funding Source & Acct # including location code: Alliance Grant –
Academic Program, account # 2457-6107-56694, Location Code: 0490
(pending receipt of funds)

Principal or Supervisor: Typhanie Jackson, Executive Director of Special
Education and Student Services Department.

Agreement Effective Dates: From August 28, 2023 To June 30, 2024.

Hourly rate or per session rate or per day rate.
Total amount: \$324,293

Description of Service: Please provide a one or two sentence description of
the service. *Please do not write "see attached."*

Clifford Beers will provide us with 4 Care Coordinator and 1 Manager, Care Coordinator.
Clifford Beers Community Care (CB) provides a broad spectrum of mental health support
services and models of care to students, families, and staff throughout the New Haven
Public Schools. The Care Coordination is a family-focused, strengths-based, culturally-
affirming intervention aimed at supporting children, youth and families to achieve
optimal levels of functioning at home, in the community, at school and in the workplace.
The vision driving this model is to build healthy and strong communities by enhancing
children and families' ability to meet life's challenges and to foster resiliency and hope
for a better future.

Submitted by: Typhanie Jackson Phone: 475-220-1760



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Typhanie Jackson, Executive Director of SPED and Student Services
Date: August 23, 2023
Re: Contract – Clifford Beers Guidance Clinic, Inc

Please ***answer all questions and attach any required documentation as indicated below.*** Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** Clifford Beers Guidance Clinic, Inc
2. **Description of Service:** Clifford Beers will provide us with 4 Care Coordinator and 1 Manager, Care Coordinator and Other Direct Expenses. Clifford Beers Community Care (CB) provides a broad spectrum of mental health support services and models of care to students, families, and staff throughout the New Haven Public Schools. The Care Coordination is a family-focused, strengths-based, culturally-affirming intervention aimed at supporting children, youth and families to achieve optimal levels of functioning at home, in the community, at school and in the workplace. The vision driving this model is to build healthy and strong communities by enhancing children and families' ability to meet life's challenges and to foster resiliency and hope for a better future.
3. **Amount** of Agreement and hourly or session cost: \$324,293
4. **Funding Source** and account number: Alliance District – Academic Program, account # 2547-6107-56694, Location Code: 0490 (*pending receipt of funds*)
5. Approximate number of staff served through this program or service: 30
6. Approximate number of students served through this program or service: 100
7. **Continuation/renewal or new Agreement?**
Answer all questions:
 - a. If continuation/renewal, has the cost increased? If yes, by how much?
Renewal/decrease \$25,707
 - b. What would an alternative contractor cost: Comparable cost, however this agency is the primary service provider for this type service.
 - c. If this is a continuation, when was the last time alternative quotes were requested? N/A

- d. For new or continuation: is this a service existing staff could provide. If no, why not? Existing staff will be able to provide this service over time, provided with training, the plan is to eventually have our own services provided by the district.

8. Type of Service:

Answer all questions:

- a. Professional Development? No
 - i. If this is a professional development program, can the service be provided by existing staff? If no, why not? No
- b. After School or Extended Hours Program? No
- c. School Readiness or Head Start Programs? No
- d. Other: (Please describe)

9. Contractor Classification:

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business? No
- b. Is the Contractor Local? Yes
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national? No
- d. Is the Contractor a public corporation? No
- e. Is this a renewal/continuation Agreement or a new service? Renewal
- f. If it is a renewal/continuation has cost increased? If yes, by how much? Renewal/no increase
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain: Yes, as it is our goal to have our own service providers after receiving this training and modelling from this vendor over the course of the next couple of years.

10. Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:

- a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company: This agency provides a specific skill by having years of expertise in developing peer coordination.
- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department? Quotes and previous history. Quotes/this vendor was selected based on this specific service provided exclusively by this agency.
- c. Is the contractor the lowest bidder? If no, why? Why was this contractor selected? N/A, previous history and relationship with vendor, comparable market prices
- d. Who were the members of the selection committee that scored bid applications? N/A
- e. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department. N/A

11. Evidence of Effectiveness & Evaluation

Answer all questions

- a. What **specific need** will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met? This vendor will be able to help coordinate community services for students and their families that require this service. We will be monitoring this service by doing student services check lists to include elements like staff feedback, attendance report writing and contributions in meetings.
 - b. If this is a **renewal/continuation service** attach a copy of the evaluation or archival data that demonstrates effectiveness. Renewal/effectiveness will be measured by parent, student and staff feedback.
 - c. How is this service aligned to the District Continuous Improvement Plan? This is aligned to the district's continuous improvement plan whereby addressing the whole child.
12. Why do you believe this Agreement is fiscally sound? This agreement is fiscally sound as this service would assist families and maintain students in district who may otherwise be sent out of district for a larger cost.
13. What are the implications of not approving this Agreement? The implications of not approving this agreement is that we would not have additional social emotional support for our students and their families.



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

Clifford W. Beers Guidance Clinic, Inc.,

FOR DEPARTMENT/PROGRAM:

Student Services/Special Education Department

This Agreement entered into on the 8th day of August 2023, effective (*no sooner than the day after Board of Education Approval*), the 28th day of August 2023, by and between the New Haven Board of Education (herein referred to as the “Board” and, Clifford Beers Guidance Clinic, Inc., located at, 93 Edwards Street, New Haven, CT 06511 (herein referred to as the “Contractor”).

Compensation: The Board shall pay the contractor for satisfactory performance of services required for a flat rate in the total amount of \$324,293 to include per day, hour or session, and expenses as stated below for the period August 28, 2023- through June 30, 2024.

Expenses: Staff Positions -

- 1 Manager, Care Coordination \$28,750
- 4 Care Coordinator at a rate of \$41,000 each = \$164,000
- Fringes (22%) \$42,405

Other Direct Expenses:

- Emergency funds for families \$20,000
- Telephone \$3,630
- Mileage \$2,976
- Electronic Health record system \$2,400
- Laptops \$1,560
- Supplies \$600
- Other allocable cost \$8,500
- Administrative/Indirect Cost (18%) \$49,472

The maximum amount the contractor shall be paid under this agreement: **Three Hundred Twenty-Four Thousand Two Hundred Ninety-Three Dollars (\$324,293)**. Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and dates of service and receipts for items purchased.

Fiscal support for this Agreement shall be by Alliance Grant – Academic Program of the New Haven Board of Education, **Account Number: 2547-6107-56694, Location Code: 0490** (pending receipt of funds).

This agreement shall remain in effect from August 28, 2023 – June 30, 2024

SCOPE OF SERVICE: Clifford Beers will provide us with 4 Care Coordinator and 1 Manager, Care Coordinator. Clifford Beers Community Care (CB) provides a broad spectrum of mental health support services and models of care to students, families, and staff throughout the New Haven Public Schools. The Care Coordination is a family-focused, strengths-based, culturally-affirming intervention aimed at supporting children, youth and families to achieve optimal levels of functioning at home, in the community, at school and in the workplace. The vision driving this model is to build healthy and strong communities by enhancing children and families' ability to meet life's challenges and to foster resiliency and hope for a better future.

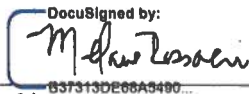
Exhibit A: Scope of Service: Please attach contractor's detailed Scope of Service on contractor letterhead with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education **prior to service start date**. Contractors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

DocuSigned by:

637313DE66A5480

Contractor Signature

President
New Haven Board of Education

8/22/2023

Date

Date

Melanie Rossacci Chief Business Development Officer

Contractor Printed Name & Title

Revised: 11/27/18



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. §10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.

Revised: 10/2/18

CONTRACTOR ASSESSMENT

Vendor Name: Clifford Beers Guidance Clinic, Inc

Project Description: Coordinators will work within NHPS to identify students/families who are eligible for care coordination based on families who have a child or adolescent who is 18 years of age or younger, students who require coordination of multiple services and supports to meet their need, students who have serious mental/behavioral health challenges and /or at risk to be or has been already separated from their family and/or community for the primary purpose of receiving behavioral health or mental health services.

Evaluator: TYPHANIE JACKSON

Date: 08/23/2022

	Unacceptable			Excellent		Not applica
	1	2	3	4	5	N/A
Quality of contractor's Work						
1. Attendance					X	
2. Effectiveness of Psychological Evaluations					X	
3. Ability to relate to parents and professionals during PPT's					X	
4. Monitor and maintain social emotional behavioral records					X	
5. Educational/psychological support					X	
Working relationship of contractors with district						
6. Timely submission of invoices					X	
7. Accuracy of invoices					X	
8. Collegial, collaborative relationships with building professionals					x	
Implementation of practice across the district						
9. Flexibility in scheduling					x	
10. Coverage when needed (substitution)						x
11. Team work with teacher and other professionals					X	

**New Haven Public Schools-Care Coordination (Internal CBC) Program Summary of Work
Report for Invoice
September 2022-June 2023**

Review & Background

Care Coordination is a family-focused, strengths-based, culturally-affirming intervention aimed at supporting children, youth, and families to achieve optimal levels of functioning at home, in the community, at school, and in the workplace. The Care Coordination process is defined by the [Wraparound Milwaukee](#) model. The vision driving this model is to build healthy and strong communities by enhancing children and families' ability to meet life's challenges and to foster resiliency and hope for a better future. The model's mission is to:

- serve each youth and family with respect and dignity acknowledging their strengths, needs and preferences;
- partner with the agencies that work with families to create a coordinated, holistic plan for a better life;
- support youth and their families to remain safely in their homes and communities;
- provide quality care that is culturally responsive to the diverse needs of the families; and
- provide leadership in creating lasting resources to promote the health and well being of families in their communities.

Values that drive the Wraparound model are: Collaboration, System Integration, Refinancing, Community Based, Normalization, Family Centered, Strengths Based, Needs Driven and Unconditional Care. In order to ensure high quality and fidelity to this model, Wraparound CT (WrapCT) maintains [a network of twelve Care Coordination agencies](#) to serve the state. Clifford Beers and our affiliate, the Child Guidance Center of Mid-Fairfield County, are responsible for serving New Haven, Hamden, North Haven, Branford, East Haven, North Branford, Guilford, Madison, Northford, Norwalk, Westport, Weston, and Wilton.

Care Coordination Process and Requirements

The Care Coordination process is facilitated by state-certified Care Coordinators, who maintain a caseload of no more than 12 families at a time. The Care Coordinators work closely with families to build teams of natural, informal, and formal supports, called Child and Family Teams. With families leading the way, Care Coordinators work with each of their assigned families to achieve the following goals:

- Recognize the family's strengths, talents, and skills
- Identify the family's underlying needs
- Create the family's individualized Crisis Safety Plan
- Identify resources and tools in the community
- Build a safety net of support that includes family, friends, and providers

In order to accomplish these goals, Care Coordinators undertake the following tasks with each of their families on their caseload:

- Maintain weekly contact with each family via in-person home visits, school check-ins, and phone contact;
- Help the family put together their Child and Family Team of supports
- Facilitate Child and Family Team meetings (CFT) at least once a month (every 30 days) in partnership with the family
- Prepare written Plan of Care following every Child and Family Team Meeting and distribute to all team members
- Serve as a support to the family by attending other meetings related to their child's needs, if necessary
- Provide families with the tools for continuing the process on their own

****Despite schools closing for summer break, Care Coordination services do not end and continue through the summer with families****

Care Coordinator Certification

Care Coordinators are required to achieve state certification in order to serve families effectively and operate under the umbrella of WrapCT. Without completing this process outlined below, a Care Coordinator is not a certified practitioner of the Wraparound Milwaukee model under the umbrella of WrapCT. Each contracted Care Coordination agency is required to maintain a minimum number of Care Coordinators as specified in their contract, as well as provide the structure for training, observations, and shadowing required for Care Coordinator certification. The Program Manager is responsible for tracking and submitting the required certification documentation to the state on a quarterly basis, during all steps of the initial and ongoing certification process.

As part of certification, each of the Care Coordinators have participated minimally in the following training sessions offered by Beacon Health (since their date of hire), within the specified time frames (see attached for each individual staff's Care Coordination Certification Form) With the exception of a few observations, current staff are very near to being completely certified:

- Wraparound Overview Training. One day (9a-4p). Within first 90 days.
- Wraparound Practice Model Training. Two days (9a-4p) . Within first 90 days.
- Crisis and Safety Planning Training. One day (9a-4p). Within first 90 days.
- Needs and Benchmarks Training. One half day (9a-1p). Within first six months.

Care Coordinators in-training were further required to observe supervisors, coaches, trainers, and certified Care Coordinators as they facilitate the Wraparound process with families. On-boarding Care Coordinators will observe in the following types of family and collateral interactions: processing/intake of referrals, home visits, telephone contacts, Child and Family Team meetings, and community meetings. Care Coordinators also review documentation such

as the Wraparound Family Record and progress notes for each of their families (CareLogic-Electronic Health Record) on a daily basis. In addition, Care Coordinators are required to be observed by supervisors, coaches, trainers, and certified Care Coordinators once they begin working with families.

To maintain certification, Care Coordinators are further required to:

- Participate in two-day Wraparound Practice Model Training, either as a participant or table coach, annually. After five years, Care Coordinators may elect the Wraparound Overview Training annually instead.
- Participate in two-day Crisis and Safety Planning Training annually. After five years, this is required every two years.
- Participate in Needs and Benchmarks Training annually. After five years, this is required every two years.
- Participate in a minimum of two other modules per year, for the first five years. After five years of service, one additional module per year is required.
- Have their work observed by supervisors, coaches, and trainers based on the following structure:

<i>Types of Observations/Shadowing</i>	<i>Minimum # of Observations</i>	<i>Who Should Observe/Shadow</i>
Home Visits	2/ year	Supervisor/Coach/Trainer
Documentation	1/week	Supervisor/Coach/Trainer
Child and Family Team Meetings	2/year	Supervisor/Coach/Trainer
Peer/Peer CFT Shadowing	1/year	Care Coordinator

Staffing

Program Director continues to oversee hiring and overall growth of the program since inception of the program in October 2022 when contract began. This continues to include ongoing/consistent communication, program structure, and ensuring internal requirements based on agency protocols are procedures are met. Program Director also completes weekly (1 hr minimum) individual supervision with the Program Manager in addition to providing support and guidance to the entire team on a daily basis. Program Manager began as the supervisor on 1/17/22 and has been with the program ever since. Program Manager completes weekly (1 hr) Team Meetings with the staff in addition to weekly (1 hr minimum) individual supervisions with each staff. Review during each supervision includes but is not limited to caseloads, documentation, Wraparound coaching, Child and Family Team Meetings, school needs, and

agency procedures and protocol. This year, the Program Manager began implementing quarterly School Report Cards; which highlight the numbers and updates by quarter for each school. Staff are also required to complete a Supervision Form weekly prior to each supervision. Program Manager has also participated in all interviews and onboarding of staff. The 6 schools identified during planning meetings and consultation with Typhanie Jackson include Engineering and Science University Magnet School (ESUMS), New Haven Academy (NHA), Worthington Hooker, Ross Woodward, Brennan Rogers, and Roberto Clemente. Referrals are received through an electronic referral system and are triaged based on school.

Cara Manzari (Program Director): 10/12/21-present

Rosario Barbosa (Program Manager, bilingual): 1/17/22-present

Toccaro McCoter (Certified): 1/24/22-present

Barbara King (Certified): 1/24/22-present

Steven Gladney: 3/7/22-transitioned to another care coordination program on 01/23/2023

Tienna-Lynn Norman (working on Certification): 02/06/2023 took over for Steven Gladney

Milagros Saez: 08/22/22 but resigned on 12/14/2022

Denise Delgado (bilingual) (working on Certification): 05/30/23 took over for Milagros Saez

As seen above, there was a lapse in time where we were down 1 bilingual Care Coordinator between December 2022 to May 2023 and down 1 Care Coordinator between January 2023 and February 2023. Due to persistent hiring/recruiting efforts, we have been able to hire a bilingual Care Coordinator and fourth Care Coordinator making us fully staffed at this time.. Hiring challenges in the mental health workforce should continue to be highlighted and acknowledged as an issue nationwide as we are experiencing this throughout our entire Care Coordination department.

The staff & assigned schools:

- Barbara King: ESUMS and NHA
- Toccaro McCoter: Worthington Hooker and Ross Woodward
- Tienna-Lynn Norman: Brennan Rogers
- Denise Delgado: Roberto Clemente

The Work

Since July 2022, NHPS-CC has received a total of 86 referrals (133 referrals received in total since start of program in 2021) across the 6 identified schools. 48 of those families have accepted services and are being served between the 3 Care Coordinators (a total of 76 families have been served since start of program in 2021)..Breakdown of referrals received versus being served by school:

- ESUMS: 23 referrals, 10 families engaged & served
- NHA: 15 referrals, 8 families engaged & served
- Worthington Hooker: 7 referrals, 4 families engaged & served
- Ross Woodward: 15 referrals, 10 families engaged & served
- Brennan Rogers: 13 referrals, 10 families engaged & served

- Roberto Clemente: 13 referrals, 6 families engaged & served

We currently have a waitlist of 21 families. The waitlist is due to seasoned Care Coordinators splitting caseloads between two schools, being at full caseload capacity (12 families each), and lapse in staffing (we were down 2 Care Coordinators) Summer break will allow us to work with those families that are on the waitlist:

- Roberto Clemente: 4 families
- Ross Woodward: 2 families
- New Haven Academy: 5 families
- ESUMS: 8 families
- Brennan Rogers: 2 families

This school year the Care Coordinators have continued to be physically present at their assigned school on a daily basis (Monday through Friday). Outside of home visits in the community, internal agency meetings, and training, the Care Coordinators have split their time between their schools. For example, a Care Coordinator spends their mornings at their first school and spends the second half of their day at the second school they are assigned to. This has allowed for building of school relationships between the Care Coordinators and school staff. We are excited to announce that for the next 2023-2024 school year we will have an embedded clinician through our New Haven Trauma Coalition program at New Haven Academy Monday through Friday.

Staff have been working closely with school staff to identify families appropriate for a care coordination referral. Staff have also been:

- Building relationships (with staff and students) and learning the school culture of each individual school
- Submitting referrals for families in the schools that they are assigned to.
- Submitting flex funding requests for the families that they are currently serving.
- Check-ins with youth in the schools (on their caseload) as well as youth identified by the school who are in need of some support.
- Conducting weekly home visits where they provide support and resources to their families.
- Leading and facilitating Child-Family Team meetings (monthly per family) at the schools and family homes with school staff and leadership in participation.
- Attending community events.
- Attending and participating in trainings: Toccara, Tienna-Lynn and Barbara completed Restorative Circle Training. Denise Delgado will attend in July.
- Staff attend SSST meetings and will also attend attendance meetings come in the fall.
- Staff are currently working on submitting all service notes and Plans of Care into CareLogic.
- Advocating for their families in the schools by attending (PPT's and IEP, and 504 Meetings).
- Staff attend weekly supervision and weekly staff meetings.
- Staff also attend agency All Staff meetings, department meetings, Anti-Racist Practice trainings/workshops, and other required meetings.

Completed Meetings

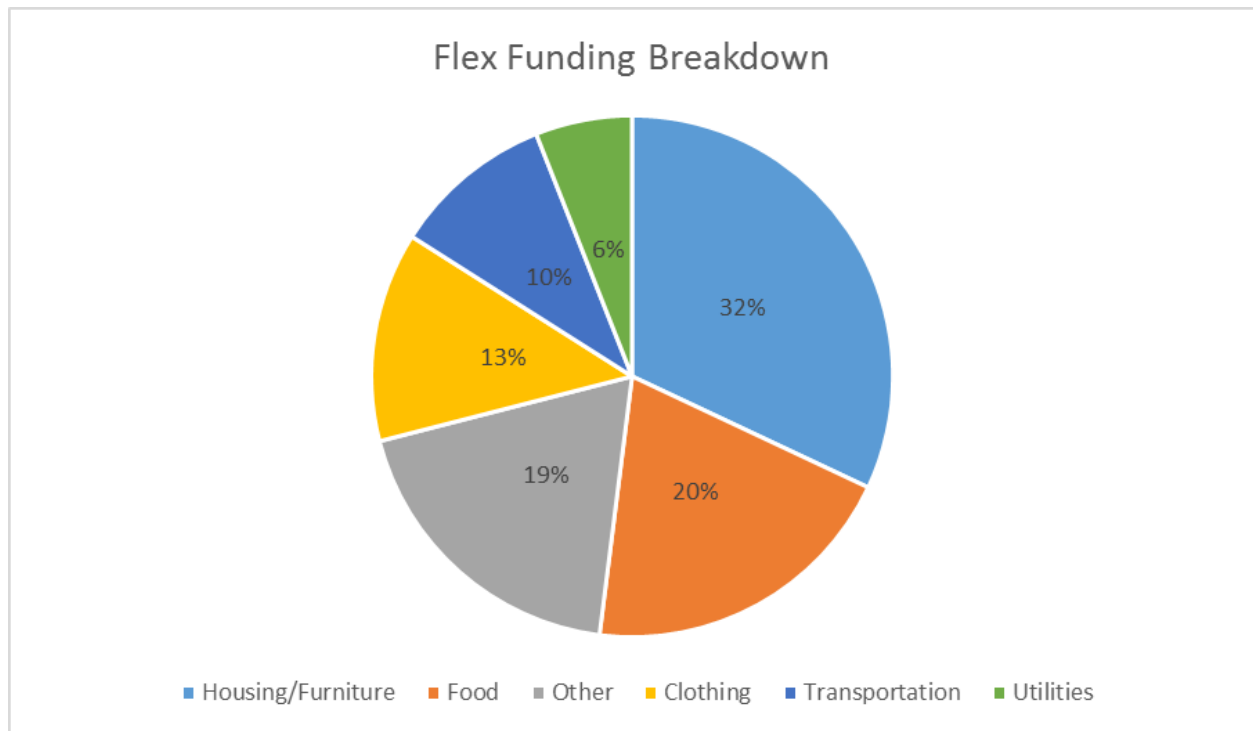
Date	Meeting Name	Duration	Attendees
07/13/2022	NHPS CC	1-2pm	Team Meeting
07/20/2022	NHPS-CC	1-2pm	Team Meeting
07/27/2022	NHPS-CC	1-2pm	Team Meeting
08/17/2022	NHPS-CC	1-2pm	Team Meeting
08/24/2022	NHPS-CC	1-2pm	Team Meeting
08/31/2022	NHPS-CC	1-2pm	Team Meeting
09/14/2022	NHPS-CC	1-2pm	Team Meeting
09/28/2022	NHPS-CC	1-2pm	Team Meeting
10/05/2022	NHPS-CC	1-2pm	Team Meeting
10/12/2022	NHPS-CC	1-2pm	Team Meeting
10/19/2022	NHPS-CC	1-2pm	Team Meeting
10/31/2022	NHPS-CC	1-2pm	Team Meeting
11/09/2022	NHPS-CC	1-2pm	Team Meeting
11/16/2022	NHPS-CC	1-2pm	Team Meeting
01/30/2023	Paperwork Day	All Day	Staff and program managers spend the whole day completing documentation in CareLogic. There is also a mini training session about the wraparound philosophy components.
02/27/2023	Paperwork Day	All Day	NHPS-CC Team/TIS-CC
03/30/2023	Paperwork Day	All Day	NHPS-CC/TIS-CC
03/24/22	NHPS-CC Team Meeting	10-11a (Zoom)	NHPS-CC Team
04/04/2023	Principal Meetings	12-1pm	Review quarterly report cards
04/05/2023	NHPS-CC	2:30-3:30pm	Team Meeting
04/17/2023	Paperwork Day	All Day	NHPS-CC/TIS-CC
04/19/2023	NHPS-CC	2:30-3:30pm	Team Meeting
04/26/2023	NHPS-CC	2:30-3;30pm	Team Meeting

05/02/2023	Principal Meeting	12-1pm	Quick meeting to discuss program and referrals.
05/03/2023	NHPS-CC	2:30-3:30pm	Team Meeting
05/10/2023	NHPS-CC	2:30-3:30pm	Team Meeting
05/22/2023	Paperwork Day	All Day	NHPS-CC/TIS-CC
06/14/2023	NHPS-CC	2:30-3:30pm	Team Meeting
06/26/2023	Paperwork Day	All Day	CareLogic data entry

Flex Funding

Care Coordinators have also been addressing basic needs with their families and submit funding requests as needed. The “Other” category includes supplies, prom, dance lessons, life celebrations, and holiday support.

Starting balance \$20K Total Spent: \$20,000.00



Family Success Stories:

A student was referred to one of our Care Coordinators due to at home challenges with basic needs and anxiety leading to many school absences putting the student at risk of failing. The Care Coordinator worked quickly with the youth and family on their needs. The goals the family

wanted to work on included increasing school attendance, support around basic needs, and connection to a therapist. The Care Coordinator was able to help the youth enroll in the Twilight Program. The youth also opened up to the Care Coordinator about some mental health struggles but was still hesitant about therapy. With some psychoeducation provided by the Care Coordinator around anxiety and therapy, the youth agreed to therapy and started therapy the following week through Stokes Counseling. The youth has not missed any sessions with the Twilight Program, which is a huge success. The youth was also hesitant about going to prom because of her anxiety but decided not to miss it. She told the Care Coordinator that “she never wanted to attend prom due to her social anxiety but feels confident that she can go and try to have some fun”. The Care Coordinator was able to creatively use flex funding to support the youth with going to prom including purchasing an outfit and ticket. The family continues to express their gratitude for the Care Coordination program.

Another Care Coordinator worked with a family where the grandparent was hesitant to have another service in her home. At the time, the youth was receiving IICAPS services and had been discharged due to completing treatment. Despite completing IICAPS, the grandparent still had needs that had gone unaddressed. Those needs included feeling supported in managing the youth’s behaviors at home and at school, reliable transportation, and a positive activity for both her grandchildren. The Care Coordinator was able to successfully and creatively access flex funding to assist the grandparent in paying for a diagnostic vehicle test for her car before the warranty ran out. Because of that support, the grandparent was able to get her car fixed under warranty and now has reliable transportation to bring her grandchildren to therapy and dance lessons. Through this, the Care Coordinator was able to build a trusting relationship with the family to where they trusted her to come to their home and work with them leading them to success.