



NEW HAVEN PUBLIC SCHOOLS

Operations Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Frank Fanelli, Director of Project Management
Date: January 24, 2024
Re: Agreement with CT Custom Aquatics to provide start up and operational costs associated with Conte School pool

Answer all questions and have a representative ready to present the details of each question during the Finance & Operations meeting or this proposal may not be advanced for consideration by the full Board of Education.

Company Information		
Vendor Name:	CT Custom Aquatics	
Doing Business as: (DBA)		
Vendor Address:	8 Massimo Drive North Haven CT 06473	
Vendor Contact Name:	Greg Macmillen	
Vendor Contact Email:	greg@ctcustomaquatics.com	
Is the contractor a minority or women owned small business?	No	
Agreement/Contract Information		
New or Renewal Agreement/Contract?	Agreement	
Effective Dates: (mm/dd/yy) <small>Multi-yrs. require Board of Aldermen approval</small>	From 2/5/2024	To 06/30/2024
Total Amount: <small>If Multi-yr. include yr. to yr. breakdown</small>	\$70,550.00	
Funding Source Name: Acct. #:	ARP ESSER III Carryover 2553-6399-56697-0474	
Contract #: <small>(Local or State)</small>	N/A	



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Key Questions:

1. What specific service will the contractor provide:

CONTROLLER REPLACEMENT: - Prominant DCM 300 controller - Flow cell assembly - Paddle wheel flow sensor - ORP & PH Probes – Installation **CHEMICAL FEED SYSTEM:** - Removal and disposal old chlorine and PH feed equipment - New Pulsar Precision feeder - Feed command unit - Booster pump assembly - Dry Acid feed system - Reconfigure and repair feed bypass line - Zinc plated bracing - SCH 80 PVC pipe and fittings - Installation - Start up and staff training - Resurface pool deck using a flexible waterproof membrane and a full broadcast epoxy system - Sound areas and inject gravity feed crack injection resin to consolidate deck - Grind surface and apply a waterproof membrane and apply a full color flake with two topcoats of epoxy (**2250 sq/ft**) - Apply epoxy finish to existing cove (**150 LF**) - Clean up work site - Replace deck drain body on deck side x4 (upon inspection)

2. How was the contractor selected? **Attach appropriate supporting documents*

- Quotes
- Sealed Bid # _____
- Sole Source # 30013NHPS
- RFP# _____
- State Contract #
- Exempt Professional
 - Accountant
 - Actuary
 - Appraiser
 - Architect
 - Artist
 - Dentist
 - Engineer
 - Expert Professional Consultant
 - Land Surveyor
 - Lawyer
 - Physician/Medical Doctor

3. If the vendor was selected through Solicitation (Bid/RFQ/RFP) process; answer the following:

a. Please explain how the vendor was chosen? **Attach Vendor Proposal*

N/A – Sole Source

b. Who were the members of the selection committee? *(Minimum 3 members required)*

N/A – Sole Source



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4. If this is a renewal with a current vendor, has the vendor has met all obligations under the existing agreement/contract?

N/A - New

5. If this agreement/contract is a Renewal, has the cost increase? If yes, by how much? *Attach Renewal Letters

N/A - New

6. If this new agreement/contract, has cost for service increased from previous years? If yes, by how much?

This is a project-based purchase that has no fiscal comparison.

7. Is this a service that existing staff could provide? Why or why not?

No, this is a specialized service that the sole source vendor has the qualifications and experience to provide.



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Agreement/Contract Processing Checklist

To ensure timely processing of the submitted Agreement/Contract it is imperative to collect and provide all of the required documentation noted below and provide with submission to board.

Forms/Documents are available in: Drive G:\F&O Agenda Minutes\Agreement_Contract_Checklist\2022-2023

1. Has this vendor performed service(s) in prior fiscal years?	
If Yes,	Vendor #48497
If No or New,	Vendor must provide completed W9
2. A quotes or proposal submitting regarding the agreement/contract.	
If RFP	Attach Vendor Submitted
Other	Copy of State Contract, Quotes, etc.
<p>3. <u>Certificates of Liability Insurance (COI) are required for ALL agreements/contracts, read the following and select the applicable Rider.</u></p> <p>It is the submitters responsibility to request the COI from the vendor and attach with submission; the COI from the Vendor <u>must match rider specifications outlined.</u></p> <p>Failure to obtain or incorrect COIs will be returned for revision and will delay its processing.</p>	
Rider 300	Professional Services – Onsite Umbrella; w/ Auto; w/ Workers Compensation
Rider 305	Professional Services – Onsite Umbrella; No Auto; No Workers Compensation
Rider 310	Professional Services – Onsite Umbrella; w/ Auto; No Workers Compensation
Rider 315	Professional Services – Onsite Umbrella; w/ Youth under 21
Rider 320	Professional Services – Offsite; No Auto; No Workers Compensation
Rider 325	Professional Services – Offsite; No Auto; No Workers Compensation; w/ Youth under 21
Rider 330	Professional Services – Offsite Attorney; No Auto; No Workers Compensation
Rider 335	Professional Services – Onsite; Physician/Dentist; No Auto
Rider 340	Professional Services – Onsite Physician/Dentist w/ Youth under 21
Rider 345	Professional Services – Onsite Temp Nurses
Rider 350	Professional Services – Cyber – Onsite
Rider 355	Professional Services – Cyber – Offsite
<p>4. The City of New Haven requires the information requested in the <u>Disclosure Affidavit</u> before any City agency, department, or city official seeking agreement/contract shall obtain them, notarized.</p>	
Emailed Disclosures are acceptable.	



MEMORANDUM

BUREAU OF PURCHASES

CITY OF NEW HAVEN

Malinda M. Figueroa, Purchasing Agent
200 Orange Street, Room 301
New Haven, Connecticut 06510
Telephone (203) 946-8201
Facsimile (203) 946-8206
Email: mfiguero@newhavenct.gov

SLSRC #30013 NHPS

DATE: December 28, 2023
TO: Thomas Lamb, Chief Operating Officer, NHPS
FROM: Malinda M. Figueroa, Purchasing Agent
RE: Sole Source – Connecticut Custom Aquatics LLC #48497

I have received your sole source request with supportive documentation for the above-referenced vendor. This vendor is the sole provider and distributor of Pulsar equipment, parts, supplies and service in the State of Connecticut as provided by Innovative Water Care, dba Solenis LLC who is the sole source/manufacturer of Pulsar Chlorinating and Pulsar Briquettes and Services which is needed to oversee the John Martinez pool start-up.

Therefore, pursuant to Section 74(d)(i) of the City Charter, I hereby designate the above referenced vendor as the "Sole Source" vendor for the above referenced purpose. This Sole Source letter shall be reference for all future transaction associated with this vendor.

While all else remains the same this Sole Source expires in three (3) years.

Please note any non-competitively bid contract which is \$150,000.00 or greater may require Board of Alder approval.

Any questions, please feel free to contact me @ x8201.

c: Linda Hannans/Carl Carangelo/Frank Fanelli, NHPS
Accounts Payable
File



8 Massimo Drive North Haven CT 06473
Ph 203-985-0223 Fax 203-691-1066 AA/EOE

PROPOSAL

1/24/24

New Haven Public Schools
654 Ferry Street
New Haven, CT 06513

CONTE SCHOOL POOL ADDITIONAL REPAIRS

CONTROLLER REPLACEMENT:

- Prominant DCM 300 controller
- Flow cell assembly
- Paddle wheel flow sensor
- ORP & PH Probes
- Installation

COST \$10,710.00

CHEMICAL FEED SYSTEM:

- Removal and disposal old chlorine and PH feed equipment
- New Pulsar Precision feeder
- Feed command unit
- Booster pump assembly
- Dry Acid feed system
- Reconfigure and repair feed bypass line
- Zinc plated bracing
- SCH 80 PVC pipe and fittings
- Installation
- Start up and staff training

COST \$22,975.00

DECK REFINISHING:

- Resurface pool deck using a flexible waterproof membrane and a full broadcast epoxy system
- Sound areas and inject gravity feed crack injection resin to consolidate deck
- Grind surface and apply a waterproof membrane and apply a full color flake with two topcoats of epoxy
(2250 sq/ft)
- Apply epoxy finish to existing cove (150 LF)
- Clean up work site

COST 59,750.00

OPTIONAL DECK DRAIN REPLACEMENT

- Replace deck drain body on deck side **(PRICING DOES NOT INCLUDE ANY PIPE REPAIR OR MODIFICATION ON UNDERSIDE)**

COST \$2700.00 ea x4 (upon inspection)

***** Any additional or unforeseen repairs needed will be in addition to pricing above**

***** Proposal contents are exactly as shown above. Any additions / or deletions to project will be subject to associated charges and/or credits. Due to volatile market conditions material cost can increase up until work is performed.**

Thank you for the opportunity to price this work. Please feel free to contact me with any questions you may have

Sincerely,

Gregory R Macmillen