



NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET

Cover Sheet is an Internal Document for Business Office Use

Please Type

Contractor full name: Clifford W. Beers Guidance Clinic Inc.

Doing Business As, if applicable:

Business Address: 93 Edwards Street New Haven CT 06511

Business Phone: 203-772-1270

Business email: info@cliffordbeers.org

Funding Source & Acct # including location code:

- ARP ESSER III C/O: 2553-6399-56694-0444 (\$76,721.00)
- ARP ESSER II Homeless Children and Youth: 2555-6452-56697-0111 (\$3,279.00)
- Extended School Hours: 2579-5326-56694-0444 (\$20,000.00)

Principal or Supervisor: Gemma Joseph Lumpkin

Agreement Effective Dates: From 02/13/24. To 06/30/24

Hourly rate or per session rate or per day rate.

- \$20,000.00 per day, 5 days, 150 total students (\$133.33 per student per day)

Total amount: \$100,000.00

Description of Service: Please provide a one or two sentence description of the service. *Please do not write "see attached."*

- Clifford Beers will provide (5) days of Spring Fun Club programming to 150 New Haven Public School students grades Pre-K -8 on April 15, 2024, to April 19, 2024, from 8 am-3 pm at East Rock School. Spring Fun Camp is designed to promote personal growth through an array of social, educational, and recreational programming. Programs offered will include, but are not limited to: basketball, Music & Dance, art, robotics, martial arts, photography, social-emotional learning, mindfulness, and wellness activities.

Submitted by: Gemma Joseph Lumpkin Phone: 475-220-1734



NEW HAVEN PUBLIC SCHOOLS

Memorandum

To: New Haven Board of Education Finance and Operations Committee
From: Gemma Joseph Lumpkin
Date: 02/05/2024
Re: Clifford Beers

Please **answer all questions and attach any required documentation as indicated below.** Please have someone **ready to discuss** the details of each question during the Finance & Operations meeting or this proposal might not be advanced for consideration by the full Board of Education.

1. **Contractor Name:** Clifford W. Beers Guidance Clinic Inc.
2. **Description of Service:**
 - a. Clifford Beers will provide (5) days of Spring Fun Club programming to 150 New Haven Public School students grades Pre-K -8 on April 15, 2024, to April 19, 2024, from 8 am-3 pm at East Rock School. Spring Fun Camp is designed to promote personal growth through an array of social, educational, and recreational programming. Programs offered will include, but are not limited to: basketball, Music & Dance, art, robotics, martial arts, photography, social-emotional learning, mindfulness, and wellness activities.
3. **Amount** of Agreement and hourly or session cost: \$100,000.00
 - a. \$20,000.00 per day, 5 days, 150 total students (\$133.33 per student per day)
4. **Funding Source** and account number:
 - a. ARP ESSER III C/O: 2553-6399-56694-0444 (\$76,721.00)
 - b. ARP ESSER II Homeless Children and Youth: 2555-6452-56697-0111 (\$3,279.00)
 - c. Extended School Hours: 2579-5326-56694-0444 (\$20,000.00)
5. Approximate number of staff served through this program or service:
6. Approximate number of students served through this program or service: 150
7. **Continuation/renewal or new Agreement?**

Answer all questions:

 - a. If continuation/renewal, has the cost increased? If yes, by how much?
 - i. Yes, no increase
 - b. What would an alternative contractor cost:
 - i. An alternative contractor would charge \$550-\$700 a week per student.
 - c. If this is a continuation, when was the last time alternative quotes were requested?

- i. 2023 RFQ process
- d. For new or continuation: is this a service existing staff could provide. If no, why not?
 - i. No, the number of students served requires an organization with extensive mental health expertise and infrastructure to ensure the professional and proper facilitation of specific programming, activities, and engagement in the activities offered.

8. Type of Service:

Answer all questions:

- a. Professional Development?
 - i. No
 - ii. If this is a professional development program, can the service be provided by existing staff? If no, why not?
- b. After School or Extended Hours Program?
 - i. Extended School Hours
- c. School Readiness or Head Start Programs?
 - i. No
- d. Other: (Please describe)

9. Contractor Classification:

Answer all questions:

- a. Is the Contractor a Minority or Women Owned Business?
 - i. No
- b. Is the Contractor Local?
 - i. Yes
- c. Is the Contractor a Not-for-Profit Organization? If yes, is it local or national?
 - i. Yes, local
- d. Is the Contractor a public corporation?
 - i. No
- e. Is this a renewal/continuation Agreement or a new service?
 - i. Renewal
- f. If it is a renewal/continuation has cost increased? If yes, by how much?
 - i. Yes, no increase
- g. Will the output of this Agreement contribute to building internal capabilities? If yes, please explain:
 - i. No

10. Contractor Selection: In this section, please describe the selection process, including other sources considered and the rationale for selecting the contractor. Please answer all questions:

- a. What specific skill set does this contractor bring to the project? Please attach a copy of the contractor's resume if an individual or link to contractor website if a company:
 - i. Clifford Beers Staff provide youth the opportunity to learn and practice many skills which promote social success, teamwork, conflict resolution, problem-solving, and self-regulation. Clifford Beers will also provide extensive opportunities for NHPS students to participate in activities that promote physical

movement and positive interaction. Participants will be engaged in games and group challenges and are allowed to reflect on what they accomplished and what remains to work on. The camp will also promote positive expression through arts and crafts activities.

- b. How was the Contractor selected? Quotes, RFP/RFQ, Sealed Bid or Sole Source designation from the City of New Haven Purchasing Department?
 - i. RFQ
- c. Is the contractor the lowest bidder? If no, why? Why was this contractor selected?
 - i. The Clifford Beers organization was selected due to providing extensive services for NHPS students in the past. They are extensively trained and equipped to provide the support outlined in the scope of service and have served as a reliable NHPS partner on several occasions.
- d. Who were the members of the selection committee that scored bid applications?
 - i. Christian Tabares, Arthur Edwards, Lysie Rodriguez, Dianne Stewart, Adrienne Douglas, Frankie Roman
- e. If the contractor is Sole Source, please attach a copy of the Sole Source designation letter from the City of New Haven Purchasing Department.
 - i. N/A

11. Evidence of Effectiveness & Evaluation

Answer all questions

- a. What **specific need** will this contractor address and how will the contractor's performance be measured and monitored to ensure that the need is met?
 - i. Clifford Beers will provide essential programming and critical supports at reputable and safe sites during the spring recess periods. Spring Fun Camp are designed to promote personal growth through an array of social, educational, and recreational programming.
 - ii. Services will be monitored using the APT tool, which assess the overall quality of the programs staffing, staff engagement with students and families, collaboration with NHPS staff, transitioning of students and activities offered. The evaluation team consist of the Building Leader with a team, which may consist of other NHPS staff, parents and community members. APT raters observe and score staff interactions (manner, affect, and tone of voice) with youth and families. The observers rate areas such as:
 1. Are staffs greeting students and families
 2. Transitioning of student
 3. Does the space provide appropriate room for all youth and staff?
 4. The ability of staffs to communication with youth and/or their families in their language(s).
 5. The support staff provide in assisting youth with organizing and preparing themselves to do their homework.
 6. Staffs adjustments and accommodations for students based on their experiences and needs and that
 7. Staffs use of simple reminders and redirection to support positive behaviors.
 8. Dismissal Process

- b. If this is a **renewal/continuation service** attach a copy of the evaluation or archival data that demonstrates effectiveness.
 - i. Documentation attached
- c. How is this service aligned to the District Continuous Improvement Plan?
 - i. This service provides activities and supports focused on health and wellness, self-esteem, and social and emotional development which promote and support NHPS students and family's positive choices, engagement and attendance.

12. Why do you believe this Agreement is fiscally sound?

- a. This is a fiscally sound agreement based on the need for the services during a critical time for students and families. The rate is competitive and provides essential services for NHPS students and families. This agreement provides much-needed activities and support focused on health and wellness, self-esteem, and social and emotional development in safe environments such as our NHPS building and Camp Farnam in Durham, CT. Academy which are sites NHPS students and families are familiar with.

13. What are the implications of not approving this Agreement?

- a. NHPS students will have an overwhelming amount of time to engage in other negative activities during the recess periods. NHPS students may be at their homes or involved in unsafe activities without proper supervision which may place them at risk during the recess periods.

Rev: 8/2021



NEW HAVEN PUBLIC SCHOOLS

AGREEMENT
By And Between
The New Haven Board of Education
AND

(Clifford W. Beers Guidance Clinic Inc.)

FOR DEPARTMENT/PROGRAM:

(Youth, Family, and Community Engagement)

This Agreement entered into on the 6th day of February 2024, effective (*no sooner than the day after Board of Education Approval*), the 13th day of February 2024, by and between the New Haven Board of Education (herein referred to as the “Board” and, Clifford W. Beers Guidance Clinic Inc. located at, 93 Edwards Street New Haven CT 06511 (herein referred to as the “Contractor”).

Compensation: The Board shall pay the contractor for satisfactory performance of services required the amount of \$20,000.00 per Day, for a total of 5 days, serving 150 students.

The maximum amount the contractor shall be paid under this agreement: One Hundred Thousand (\$100,000.00). Compensation will be made upon submission of an itemized invoice which includes a detailed description of work performed and date of service.

Fiscal support for this Agreement shall be by

- ARP ESSER III C/O Program of the New Haven Board of Education, **Account Number:** 2553-6399-56694 **Location Code:** 0444 (\$76,721.00)
- ARP ESSER II Homeless Children and Youth Program of the New Haven Board of Education, **Account Number:** 2555-6452-56697 **Location Code:** 0111 (\$3,279.00)
- Extended School Hours Program of the New Haven Board of Education, **Account Number:** 2579-5326-56694 **Location Code:** 0444 (\$20,000.00)

This agreement shall remain in effect from February 13, 2024 to June 30, 2024

SCOPE OF SERVICE: *In the space below, please provide brief summary of service.*

- Clifford Beers will provide (5) days of Spring Fun Club programming to 150 New Haven Public School students grades Pre-K -8 on April 15, 2024, to April 19, 2024, from 8 am-3 pm at East Rock School. Spring Fun Camp is designed to promote personal growth through an array of social, educational, and recreational programming. Programs offered will include, but are not limited to: basketball, Music & Dance, art, robotics, martial arts, photography, social-emotional learning, mindfulness, and wellness activities.

Exhibit A: Scope of Service: Please attach contractor's detailed **Scope of Service** on contractor letterhead with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data Privacy - attached

Exhibit C: *Contractor's Declaration Attesting to Compliance with Executive Order No. 13G – form must be completed by the contractor. See attached form for contractors who are working with students or staff in school or in after school programs, regardless of location.*

APPROVAL: This Agreement must be approved by the New Haven Board of Education **prior to service start date**. Contractors **may begin service no sooner than the day after** Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

Clifford W. Beers Guidance Clinic, Inc.

Contractor Signature

Alice Forrester

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2/6/2024

Date

President

New Haven Board of Education

Date

Alice Forrester, PhD, CEO

Contractor Printed Name & Title



NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stat. § 10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.
2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.
3. The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement.
4. A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.

5. The Contractor shall take actions designed to ensure the security and confidentiality of student data.
6. The Contractor will notify the Board, in accordance with Conn. Gen. Stat. § 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student- generated content.
8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g, as amended from time to time.
9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes §§ 10-234aa through 10-234dd.
10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.



**Farnam Neighborhood House
Fun Club Proposal - February 2024**

Over the last year, Clifford Beers' Farnam Community Center (formally Farnam Neighborhood House), a program of Clifford W. Beers Child Guidance Clinic (also known as Clifford Beers Community Care Center) has significantly expanded its partnership with New Haven Public Schools (NHPS). Through our spring and winter fun clubs, as well as our summer program at Camp Farnam, we've served 800 NHPS students and provided access to a variety of enrichment, social-emotional, and recreational activities. The success of these programs have been inspiring and we would like to continue our partnership with NHPS by providing Community Fun Clubs during April recess from April 15, 2024 - April 19, 2024 from 8am - 3pm in the following schools: East Rock School. This proposal will serve 150 kids per site.

Goals of the Fun Clubs are to: 1) nurture and educate young children; 2) promote positive child/youth development; and 3) strengthen family community engagement. Farnam Community Center, New Haven's oldest nonprofit neighborhood center has served as a "home away from home" for thousands of children throughout the greater New Haven area. Farnam provides a continuum of prevention programs designed to nurture and educate young children, promote positive youth development, and strengthen families and communities. Today, Farnam Community Center operates a full-day preschool; a multi-purpose community center with after school, evening and weekend activities for children and families; and a wonderful 72-acre outdoor camp facility located in Durham, CT. Family engagement programs include parent workshops, family-focused outings, and activities.

Neighborhood youth centers play a key role in providing important resources and services to youth and their families, particularly during "out of school" time. Approximately 86% of a child's time between birth and 18 is spent out of school and mainly at home. Programs and services provided by Farnam Neighborhood House ensure that New Haven's children and youth are provided with high-quality, affordable wrap-around supports that meet academic, social-emotional, and health, and wellness needs. Farnam's continuum of prevention programs are designed to provide physical and psychological safety, appropriate structure, supportive relationships with peers and caring adults, opportunities to belong, positive social norms, and opportunities for life skills and leadership development.

Farnam Community Fun Clubs, for children in grades Pre-K thru 8th Grade (ages 4 – 12) are designed to promote personal growth through an array of social, educational, and recreational programming. Programs offered will include:

- Sports & Recreation
- Martial Arts
- Tumbling
- Journal & Paint
- Mindfulness Groups & Activities
- Robotics / STEM Kits
- Music & Dance

Clifford Beers is now an affiliate of Clifford Beers Community Health Partners. As part of Clifford Beers Community Health Partners affiliated organizations, its new name is Clifford Beers Community Care Center. To learn more, visit our new website at <https://cliffordbeersccc.org/>.



Clifford Beers
Community Care Center

Clifford Beers Community Health Partners

COMMUNITY FUN CLUB LOCATION, CAPACITY and STAFFING FOR EXTENDED DAY/WEEKENDS

Programs will be offered on Monday, Tuesday, Wednesday, Thursday and Friday at the following schools: East Rock School.

Staffing for the Fun Club program will be as follows: 1 site manager per site; 5 instructors per site; 10 facilitators per site; 10 youth facilitators per site; and a Mindfulness Coordinator who will work across all programs to coordinate activities, training, recruiting, job fair, etc.

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Clifford Beers Community Care Center | 93 Edwards St, New Haven, CT 06511 | P: (203) 772-1270 | F: (203) 785-0617
www.cliffordbeersccc.org



Farnam Neighborhood House Fun Club Results Based Accountability (RBA) - February 2024

What Did We Do?

Results-Based Accountability (RBA) is a management and accountability framework that focuses on achieving measurable outcomes and making a positive impact on communities. The Farnam Community Center, inspired by Clifford Beers' commitment to mental health and community well-being, implemented a program called the "Fun Club" in collaboration with New Haven Public Schools (NHPS). This initiative aimed to enhance the overall educational and social experience for NHPS students. Through meticulous planning and execution, to date the Fun Clubs successfully engaged over 800 students from NHPS at six (6 different NHPS school sites). By aligning their efforts with RBA principles, the Farnam Community Center and NHPS were able to demonstrate tangible results and contribute meaningfully to the well-being of the students and the community at large.

How Well Did We Do It?

- In 2021 Farnam Community Center and NHPS pilot provided Fun Club programming at FAME and serviced over 100 NHPS students.
- In 2022 Farnam Community Center and NHPS added a second site and provided Fun Club programming at FAME and Wexler-Grant, servicing 150 at each locations, and serving over 300 NHPS students.
- In 2023 Farnam Community Center and NHPS added a two (2) additional sites, for a total of four (4) and provided Fun Club programming at FAME, Wexler-Grant, Beecher, and Barrack Obama, and servicing 100 at each location, and servicing over 400 NHPS students.

Farnam Community Fun Clubs, were for children in grades K thru 8th Grade (ages 6 – 12) and designed to promote personal growth through an array of social, educational, and recreational programming. The programs offered included: Sports & Recreation, Martial Arts, Journal & Paint, Mindfulness Groups & Activities, Robotics & STEM Kits, Music & Dance, and More!

During the program the children and parents often shared positive feedback about the program and their children's experience. The programs also received unusually high positive feedback from participating families in post surveys administered by the NHPS school district.

Who's Better Off?

The Farnam Community Center and NHPS met its goals, which were to: 1) nurture and educate young children; 2) promote positive child/youth development; and 3) strengthen family community

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engagement. Beyond providing childcare and keeping kids engaged, the Fun Clubs had multifaceted positive impact on the Fair Haven community and New Haven at large. Firstly, the program contributed to community cohesion by fostering a sense of belonging and connection among families. When children participate in activities that promote social interaction and teamwork, it strengthens community bonds and creates a supportive environment.

Secondly, the program served as a valuable resource for parents and guardians, offering them a reliable and safe space for their children while they worked or attended to other responsibilities. This support enables parents to be more productive and engaged in their own pursuits, ultimately contributing to the economic well-being of the community.

Additionally, by emphasizing educational and developmental components within the program, such as mindfulness, problem solving, and skill-building activities, it positively impacted the academic outcomes for the participating children. This, in turn, contributed to the overall improvement of educational standards within the community, potentially breaking cycles of disadvantage.

Moreover, the Fun Clubs played a role in crime prevention by providing constructive and supervised activities for children during critical out-of-school hours. Engaging children in positive and enriching experiences helps steer them away from potential negative influences and activities, contributing to a safer and more secure community.

In summary, beyond its immediate benefits for children and families, the Fun Clubs were well designed and executed. The program potentially strengthened community bonds, supported parental productivity, enhanced educational outcomes, and contributed to overall community well-being and safety.

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