

NEW HAVEN PUBLIC SCHOOLS AMENDMENT TO AGREEMENT

CONTRACTOR: Clifford Beers AMENDMENT #: 1

GRANT # if applicable: 01CH010905 AGREEMENT #: 96326707

ATTACH COPY OF FULLY EXECUTED AGREEMENT

GRANT NAME: City of New Haven, NHPS Head Start DATE: December 21, 2023

FUNDING SOURCE FOR AGREEMENT: Head Start Carry-Over
ACCT # FOR AGREEMENT: 2532 6326 56694

ORIGINAL AMOUNT OF AGREEMENT: \$180,722

AMOUNT OF AGREEMENT PRIOR TO THIS AMENDMENT: \$180,722

X ACTUAL OR ESTIMATE

AMOUNT OF THIS AMENDMENT: \$180,722

0 INCREASE OR 0 DECREASE

AMOUNT OF AGREEMENT INCLUDING THIS AMENDMENT: \$180,722

FUNDING SOURCE & ACCT # FOR AMENDMENT: Head Start – Education (PA22) 2532 5279 56694

DESCRIPTION AND NEED FOR AMENDMENT: To change the Head Start funding source from the Carry-over funds account to the Basic account to allow for timely payment to the vendor with no change to the amount of the agreement.

ALL OF THE TERMS AND CONDITIONS OF ORIGINAL AGREEMENT REMAIN IN FULL FORCE AND EFFECT

CONTRACTOR'S SIGNATURE: DocuSigned by:
Alice Forrester
606A22509DFB4CA... 1/4/2024
(Name) (Date)
CEO
(Title)

NEW HAVEN BOARD OF EDUCATION:

President (Date)

AGREEMENT 96326707

96326707



**NEW HAVEN PUBLIC SCHOOLS
AGREEMENT COVER SHEET**

Please Type

Contractor full name: Clifford W. Beers Guidance Clinic, Inc.

Doing Business As, if applicable: Clifford Beers Guidance Clinic

Business Address: 93 Edwards Street, New Haven, CT

Business Phone: (203) 777-8618

Business email: ifilippi@cliffordbeers.org

SS# OR Tax ID #:

**Funding Source & Acct # including location code: Head Start Basic Carry-over
2532 6326 56694 Location 0443**

Principal or Supervisor: Mary Derwin

Agreement Effective Dates: From 08/14/2023 to 6/30/2024

School year rate: \$90,361 for 10-month SY per FT mental health clinician 35 hrs. per week

Total amount: \$180,722

Description of Service: This contract will provide Head Start students, families, and staff direct interventions in the area of mental health support as detailed in the Head Start Performance Standard 1302.45. The contract provides for two embedded Mental Health clinicians who will provide services to the Head Start classrooms at the Dr. Mayo School, John Martinez, Lincoln Bassett, Fair Haven, Benjamin Jepson and Truman School.

Submitted by: Mary Derwin Phone: 203-980-5065

NEW HAVEN PUBLIC SCHOOLS

AGREEMENT

By And Between

The New Haven Board of Education

AND

Clifford W. Beers Guidance Clinic, Inc.

FOR DEPARTMENT/PROGRAM:

NHPS Early Learning Department: Head Start Program

This Agreement, entered into July 10, 2023, effective as of August 14, 2023 (the "Effective Date"), is made by and between the New Haven Board of Education (the "Board") and Clifford W. Beers Guidance Clinic Inc., also known as Clifford Beers Community Care Center, located at 93 Edwards Street, New Haven CT. 06511 ("Contractor" or "Clifford Beers").

Compensation: The Board shall pay Contractor for satisfactory performance of required services in the amount of \$180,722 to be paid in three installments of \$60,240.67 each on September 15, 2023, January 15, 2023, and May 15, 2024.

The maximum amount Contractor shall be paid under this agreement: one hundred eighty thousand, seven hundred twenty-two dollars \$180,722. Compensation will be paid upon submission of an itemized invoice which includes a detailed description of work performed and dates of service.

Fiscal support for this Agreement shall be by Head Start Program of the New Haven Board of Education, Basic Carry-over Funds Account Number 2532-6326-56694 Location 0443

This Agreement shall remain in effect from the Effective Date through 6/30/2024.

SCOPE OF SERVICE: Please provide a brief summary of service to be provided. See Exhibit A attached.

Clifford Beers proposes to provide services for the New Haven Head Start Public Schools Head Start Program for the academic 2023-2024 school year. The services to be delivered cover a period of ten (10) months, starting in August 2023, through June 25, 2024.

Clifford Beers will provide - two (2) embedded Mental Health Clinicians who will each provide thirty-five (35) hours of services in the Head Start classrooms at the following schools: Dr. Mayo School, Fair Haven School, Lincoln-Bassett, Truman School, J. Martinez School and Jepson School.

Exhibit A: Scope of Service: Please attach Contractor's detailed Scope of Service on Contractor letterhead with all costs for services including travel and supplies, if applicable.

Exhibit B: Student Data and Privacy Agreement: Attached

APPROVAL: This Agreement must be approved by the New Haven Board of Education prior to service start date. Contactors may begin service no sooner than the day after Board of Education approval.

HOLD HARMLESS: The Contractor shall insure and/or indemnify the Board and its members, employees and agents against all claims, suits, and expenses, including reasonable attorney's fees, in connection with loss of life, bodily injury or property damage arising from any neglect act or omission of the Contractor or its employees or agents. Further, the Contractor covenants and agrees that it shall hold the Board and its members, employees and agents harmless against any and all claims, suits judgments of any description whatsoever caused by the Contractor' breach of this agreement or based upon the conduct of the Contractor, or its agents or its employees or arising out of in connection with their activities under this agreement.

TERMINATION: The Board may cancel this agreement for any reason upon thirty (30) days' written notice sent to the Contractor by certified U.S. mail, return receipt requested; provided however, that the Board shall be responsible to the Contractor for all services rendered by the Contractor through the last day of thirty (30) day notice period, as long as the Agreement was approved by the Board prior to the start date of service.

DocuSigned by:
Alice Forester
008A225080F84CA

Contractor Signature

Yuri Riva

President
New Haven Board of Education

6/2/2023

Date

8/14/2023

Date

Alice Forester PhD; Chief Executive Officer

Contractor Printed Name & Title



EXHIBIT A

Clifford Beers' Scope of Service for Collaboration with the New Haven Board of Education Head Start New Haven

Cost:

180,722 Services:

2 Full time clinicians either on site, virtual, and/or in the home [offering coaching for teachers, trainings, and direct care with kids and families] Supervisory oversight to ensure quality of care

Clifford Beers Clinic proposes to continue to provide weekly services for NHPS Head Start across multiple sites in New Haven, CT for the Academic Year 2023/2024. The proposal covers services for the full Academic Year, beginning at the end of August 2023 and ending in June 2024.

Clifford Beers will provide clinical services including direct clinical work with children and families, parent outreach, referral linkage and professional trainings and coaching for staff. Services will be delivered in person in the centers [if available], hybrid/virtual if necessary due to possibly uncertainties of the COVID pandemic and/or in the home [as indicated]. All activities will follow the Health and Safety mandates from the CDC, the state and city of New Haven, as well as the policies of Clifford Beers.

Services:

a. Consultation and Coaching provided:

- a. Discuss specific, classroom -disrupting behavioral issues that teachers/para professionals are facing and provide feedback and alternative solutions.
- b. Discuss more general procedure and guidelines for how to effectively address serious emotional issues in children
- c. Support the practice of trauma informed interventions in the school
- d. Participate in staff meetings to support teachers and para professional working with the students and families

b. Assessment, Referrals and Family Support

- a. The clinician will assess children and provide school-based clinical support (with parent/guardian consent).
- b. As needed, the clinician will meet and engage with families to provide support and connect to appropriate community-based services.
- c. Refer to the appropriate level of care and support in the community as indicated.
- c. Push Ins and Pull Outs
 - a. Embed in or "push in" specific classrooms to provide direct support to teachers, in the form of consultation/coaching and
 - b. Provide direct interventions to students in need of support
 - c. Students may be intermittently "pulled out" from classrooms for stress reduction and calming activities.
- d. Training

Trainings will be offered either in person or online to teachers, paraprofessionals and parents on the impact of trauma on young children and families and the needs for trauma-informed care
- e. Groups
 - a. As needed, the clinicians could provide group activities such as mindfulness, therapeutic play, and others as needed to children in the classroom.

Data Collection

Clifford Beers will collect and report on a quarterly basis the following data:

1. Number of consultation Coaching Provided
2. Hours worked
3. Number of trainings provided
4. Number of children and families triaged (assessed and referred for external services)
5. Outcome data on any group intervention delivered.

The intent of this proposal is to promote a collaboration between Clifford Beers and Head Start New Haven and build more capacity within Head Start to offer trauma informed practices within their sites.

2023-2024 School Year

<u>Expense</u>		2 FTEs	
STAFF POSITIONS			
Master Level Licensed Clinician	\$70,750.00	0.75	\$53,063
Master Level Licensed Clinician	\$70,750	1.00	\$70,750
<u>FRINGES</u>	24.00%		\$29,715
<u>Total Salary & Benefits Personnel</u>			<u>\$153,528</u>

Expense

Electronic Health Record System		\$1,000
Supplies		\$1,222
Telephone		\$500
Virtual platform		\$20c
Travel		\$70c
	\$3,622	
<u>Total Direct Cost s</u>		<u>\$157,150</u>

<u>Administrative I Indirect Cost</u>	15.00%	\$23,572
		<u>\$180,722</u>

Grant Request \$180,722

Clifford Beers is now an affiliate of Clifford Beers Community Health Partners. As part of Clifford Beers Community Health Partners affiliated organizations, its new name is Clifford Beers Community Care Center. To learn more, visit our new website at <https://cliffordbeersccc.org/>.

Clifford Beers Community Care Center | 93 Edwards St, New Haven, CT 06511 | P: (203) 772-1270 | F: (203) 785-0617

NEW HAVEN PUBLIC SCHOOLS

EXHIBIT B

**STUDENT DATA PRIVACY AGREEMENT
SPECIAL TERMS AND CONDITIONS**

For the purposes of this Exhibit B "directory information," "de-identified student information," "school purposes," "student information," "student records," "student-generated content," and "targeted advertising" shall be as defined by Conn. Gen. Stats 10-234aa.

1. All student records, student information, and student-generated content (collectively, "student data") provided or accessed pursuant this Agreement or any other services agreement between the Parties are not the property of, or under the control of, the Contractor.

2. The Board shall have access to and the ability to delete student data in the possession of the Contractor except in instances where such data is (A) otherwise prohibited from deletion or required to be retained under state or federal law, or (B) stored as a copy as part of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the Contractor. The Board may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate accessible data following a disaster recovery. The Board may request the deletion of student data by the contractor within two (2) business days of receiving such a request and provide to the Board confirmation via electronic mail that the student data has been deleted in accordance with the request, the date of its deletion, and the manner in which it has been deleted. The confirmation shall contain a written assurance from the Contractor that proper disposal of the data has occurred in order to prevent the unauthorized access or use of student data and that deletion has occurred in accordance with industry standards/practices/protocols.

3. **The Contractor shall not use student data for any purposes other than those authorized pursuant to this Agreement. .**
4. **A student, parent or legal guardian of a student may review personally identifiable information contained in student data and correct any erroneous information, if any, in such student data. If the Contractor receives a request to review student data in the Contractor's possession directly from a student, parent, or guardian, the Contractor agrees to refer that individual to the Board and to notify the Board within two (2) business days of receiving such a request. The Contractor agrees to work cooperatively with the Board to permit a student, parent, or guardian to review personally identifiable information in student data that has been shared with the Contractor, and correct any erroneous information therein.**
5. **The Contractor shall take actions designed to ensure the security and confidentiality of student data.**
6. **The Contractor will notify the Board, in accordance with Conn. Gen. Stat. 10-234dd, when there has been an unauthorized release, disclosure or acquisition of student data. Such notification will include the following steps:**

Upon discovery by the Contractor of a breach of student data, the Contractor shall conduct an investigation and restore the integrity of its data systems and, without unreasonable delay, but not more than thirty (30) days after such discovery, shall provide the Board with a more detailed notice of the breach, including but not limited to the date and time of the breach; name(s) of the student(s) whose student data was released, disclosed or acquired; nature of and extent of the breach; and measures taken to ensure that such a breach does not occur in the future.

- 7. Student data shall not be retained or available to the Contractor upon expiration of the contract between the Contractor and Board, except a student, parent or legal guardian of a student may choose independently to establish or maintain an electronic account with the Contractor after the expiration of such contract for the purpose of storing student-generated content.**
- 8. The Contractor and Board shall each ensure their own compliance with the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232g, as amended from time to time.**
- 9. The Contractor acknowledges and agrees to comply with the above and all other applicable aspects of Connecticut's Student Data Privacy law according to Connecticut General Statutes 10-234aa through 10-234dd.**
- 10. The Parties agree that this Agreement controls over any inconsistent terms or conditions contained within any other agreement entered into by the Parties concerning student data.**